



AFRICAN WILDLIFE FOUNDATION®

Senior Program Design Officer

The African Wildlife Foundation (AWF), an international conservation organization headquartered in Nairobi, Kenya, invites applications for the post of Senior Programme Design Officer (SPDO) to lead regional fundraising from international donor agencies and handle all aspects of donor relationship management for AWF's work in Kenya and neighboring countries. The SPDO will be based in Nairobi, Kenya.

Key responsibilities

- Work closely with field teams in Kenya and across the region to design and monitor programs of interventions for donor funding.
- Draft high quality and targeted proposals and budgets
- Build and service a network of relationships
- Negotiate contracts
- Maintain a current perspective on all strategic aspects of conservation and related policy work in the region.

Minimum required competencies

- Reputable postgraduate degree in economics, business management, conservation, natural resource management or rural development
- At least 5 years of directly relevant experience working at a responsible level in conservation in Africa.
- Track record in fundraising and grant management, and demonstrable experience of engaging donors in technical discussions of conservation issues, including through preparation and presentation of reports.
- Excellent communication, teamwork and independent working skills, and a clear ability to multitask while meeting strict deadlines.
- Fluency in English is required, with fluency in French, Kiswahili and/or other African languages an additional advantage.

*To apply, please send a 2-3 page CV, cover letter and a sample of your writing to HumanResources@anf.org by **30th April 2008**. Only short listed candidates will be contacted.*

AWF is an equal opportunity employer.