Section V: Returnable Bidding Forms

Note to Offerors: Instructions to complete each Form are highlighted in blue in each Form. Please complete the Returnable Bidding Forms as instructed and return them as part of their Proposal submission

This Section comprises the following Returnable Bidding Forms:

* Form A: Checklist Form
* Form B: Offeror Information Form
* Form C: Joint Venture Information Form
* Form D: Proposal Submission Form
* Form E: Technical Proposal Form
* Form F: Financial Proposal Form
* Form G: Format for Resume of Key Personnel Form
* Form H: Performance Statement Form
* Form I: No Adverse Action Confirmation Form
* Form J: Statement of Exclusivity and Availability
* Form K:Statement of Equipment
* Form L: Project completion period

**Form A: Checklist Form**

Bidders are requested to complete this form and return it as part of their bid submission.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ/ITB]reference: | [Insert ITB Reference Number] | | |

**Before submitting your Bid, please ensure compliance with the instructions included in Section I: ITB Particulars, Article 22, Bid Submission.**

|  |  |  |  |
| --- | --- | --- | --- |
| Activity | Yes/No/NA | Page # in your bid | If NO provide comment |
| **Have you duly completed all the relevant Returnable Bidding Forms?** | **☐ YES ☐ NO ☐ NA** |  |  |
| * Form A: Checklist Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form B: Offeror Information Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form C: Joint Venture Information Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form D: Proposal Submission Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form E: Technical Proposal Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form F: Financial Proposal Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form G: Format for resume of Key Personnel Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form H: Performance Statement Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form I: No Adverse Action Confirmation Form | ☐ YES ☐ NO ☐ NA |  |  |
| * Form J: Statement of Exclusivity and Availability | ☐ YES ☐ NO ☐ NA |  |  |
| * Form K: Statement of Equipment | ☐ YES ☐ NO ☐ NA |  |  |
| * Form L: Project completion period | ☐ YES ☐ NO ☐ NA |  |  |

Form B: Offeror/Bidder Information Form

The Bidder shall fill in this Form in accordance with the instructions indicated below.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Offeror: | [Insert Name of Offeror]] | Date: | Select date |
| [RFQ/ITB]reference: | [Insert ITB Reference Number] | | |

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |
| --- | --- |
| **Full legal name of offeror** | [complete] |
| **What year was your firm/organization established?** | [complete] |
| **Address of registered office** | [complete] |
| **Has your firm/organization ever filed or petitioned for bankruptcy? (If YES, explain in details the reasons why, filing date and current status)** | [complete] |

Form C: Joint Venture Partner Information Form

The Bidder shall fill in this Form in accordance with the instructions indicated below.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ/ITB]reference: | [Insert ITB Reference Number] | | |

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

|  |  |
| --- | --- |
| **JV / Consortium/ Association Information** | |
| **Name** | [complete] |
| **Names of each partner and contact information**  (address, telephone numbers, fax numbers, e-mail address) | [complete] |
| **Name of leading** partner (with authority to bind the JV, Consortium, Association during the Bidding process and, in the event a Contract is awarded, during contract execution) | [complete] |
| **Proposed proportion of responsibilities between partners (in %) with indication of the type of the goods/services to be delivered by each** | [complete] |

**Signatures of all partners of the JV:**

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to AWF for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form D: Proposal Submission Form

Offerors are requested to complete this form, sign it and return it as part of their proposal submission. The offeror shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: **April 19, 2024**

**SUBJECT: REQUEST FOR QUOTATIONS (RFQ) FOR DRILLING AND EQUIPPING A HAND PUMP BOREHOLE OF AMAXIMUM OF 60M IN SMNAP ABEREGINA KEBELE- ETHIOPIA**

**RFQ REFERENCE No: AWF/ET/\_\_\_\_\_\_\_\_/2024**

We, the undersigned, declare that:

* 1. We have examined and have no reservations to the bidding documents, including amendments No.: [Insert the number and issuing date of each amendment];
  2. We offer to supply in conformity with the bidding documents and in accordance with the delivery schedules specified in the Schedule of Requirements
  3. Our bid shall be valid for the period of time of [insert number of days - not be less than the **90 calendar days**] from the date fixed for the proposal submission deadline as set out in the RFQ, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
  4. If our proposal is accepted, and if so requested in the Tender Particulars section, we commit to obtain a performance security in accordance with Instructions to Bidders Article 34;
  5. We have no conflict of interest in any activity that would put it, if selected for this assignment, in a conflict of interest with AWF;
  6. We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
  7. Our firm confirms that the Bidder and sub-contractors have not been associated, or had been involved in any way, directly or indirectly, with the preparation of the design, terms of references and/or other documents used as a part of this solicitation;
  8. We embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact;
  9. Our firm, its affiliates or subsidiaries – including any subcontractors or suppliers for any part of the contract – has not been declared ineligible by UNOPS, nor is included in the suspended/ineligibility list of the UN/PD, other UN Agencies, the UN Security Council, and the World Bank, in accordance with Instructions to Bidders Article 4, Eligibility;
  10. We have not offered and will not offer fees, gifts and/or favours of kind in exchange for this ITB and will not engage in any such activity during the performance of any contract awarded;
  11. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should AWF accept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Stamp form of the bid with an official stamp of the bidder*]

Form E: Technical Proposal Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ/ITB]reference | [Insert ITB Reference Number] | | |

Bidders are required to complete the **Comparative Data Tables** included in Section III: Schedule of Requirements to demonstrate compliance with AWF requirements and insert them below. Bidders are NOT allowed to make any change in the “AWF requirements” columns of the Comparative Data Tables. Such changes might disqualify your bid.

**Technical Proposal Evaluation sections:**

|  |  |  |  |
| --- | --- | --- | --- |
| Subject | Criteria | Is bid Compliant?  Bidder to Complete | Details of Criteria. Bidder to complete |
| ELIGIBILITY |  |  |  |
| Legal Status | Vendor is a legally registered entity. | 🞎Yes 🞎No |  |
| Eligibility | Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with RFQ clause 3. | 🞎Yes 🞎No |  |
| Conflict of Interest | No conflicts of interest in accordance with RFQ clause 4. | 🞎Yes 🞎No |  |
| Bankruptcy | Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future. | 🞎Yes 🞎No |  |
| QUALIFICATION |  |  |  |
| History of Non-Performing Contracts[[1]](#footnote-2) | Non-performance of a contract did not occur as a result of contractor default for the last 3 years prior to the deadline for bid submission. | 🞎Yes 🞎No |  |
| Litigation History | No consistent history of court/arbitral award decisions against the Bidder for the last 3 years prior to the deadline for bid submission. | 🞎Yes 🞎No |  |
| Previous Experience | Minimum 5 years of relevant experience. | 🞎Yes 🞎No |  |
| Minimum 5 contracts of similar value, nature and complexity implemented over the last 5 years, proving relevant international experience.  Each purchase order / contract shall clearly indicate the type and quantities of items and technical specifications, contract amount, date, and customer´s current contact details for references to be sought.  (For JV/Consortium/Association, all Parties cumulatively should meet requirement). | 🞎Yes 🞎No |  |
| Financial Standing | Minimum average annual turnover of ETB 3,000,000 for the last 3 years. Financial reports must be verified by authorized accountants/auditors.  (For JV/Consortium/Association, all Parties cumulatively should meet requirement). | 🞎Yes 🞎No |  |
| Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability.  (For JV/Consortium/Association, all Parties cumulatively should meet requirement). | 🞎Yes 🞎No |  |
| PERSONNEL | Project Manager (B.Sc./MSc/PhD degree in Hydraulic , Water Resources, water supply Engineering or Hydro-geologist or Geotechnical.) at least 01.  (B.Sc. with 7 Years or M.Sc. with 5 and PHD with 3 years and above practical experience in water well drilling , Water Supply construction supervision & management activities) | 🞎Yes 🞎No |  |
| Hydro geologist (Hydrogeology, Earth Science, Geology and related fields) at least 01  MSc or Bsc. And 4/6 years related work experience in water well construction | 🞎Yes 🞎No |  |
| Chief driller(At least Diploma or certificate in technical fields from university or college) at least 3  Diploma/ certificate 10/12 years with practical experience in drilling and water works construction activities | 🞎Yes 🞎No |  |
| Drilling technician (At least Diploma/certificate in drilling from college or technique school) at least 3  Diploma/Certificate 2/5 years relevant experience related to water works construction drilling activities | 🞎Yes 🞎No |  |
| Equipment | **Rigs with all accessories and the required drill bits (latest age of rigs not more than 5 years) at least 2** | 🞎Yes 🞎No |  |
| Crane truck=01 | 🞎Yes 🞎No |  |
| Service vehicle=01 | 🞎Yes 🞎No |  |
| Generator with the required kva=01 | 🞎Yes 🞎No |  |
| Submersible pump with the required discharge=01 | 🞎Yes 🞎No |  |
| Compressor with the required capacity=01 | 🞎Yes 🞎No |  |

I, the undersigned, certify that I am duly authorized by [***insert full name of Offeror***] to sign this RFQ and bind [***insert full name of Offeror***] should AWF accept this Proposal:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Form F: Financial Proposal Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ/ITB]reference | [Insert ITB Reference Number] | | |

The Proposer is required to prepare the Financial Proposal following the below format and be submitted in an envelope separate from the rest of the RFQ as indicated in the Instruction to Offerors. The financial proposal must be submitted in [ETB].

**Table 1: Cost breakdown per deliverable/output**

| **Item** | **Description** | **Unit Meas** | **Quantity** | Unit price | Total price | Remark |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Hydrogeological & Geophysical Survey** |  |  |  |  |  |
|  | Perform Hydrogeological & Geophysical ground water survey for the site and confirm the potential of proposed borehole location for high yield (at least 2.5 liter per second) at minimum of 60 well. | L.S | 1 |  |  |  |
|  | Prepare and submit a of hydrogeological & geophysical survey report including description of the geology of the site, hydrogeological assessment with notes on ground water table levels, assessment of potential yield, report on expected water quality, estimate of required borehole depth (at least 60 meter) and plan layout of the site confirming borehole location with GPS coordinates | L.S | 1 |  |  |  |
|  | Application and acquisition of a borehole drilling permit from relevant authorities and submit to AWF before commencing the works. | L.S | 1 |  |  |  |
|  | **Total Bill No. 1** |  |  |  |  |  |
|  | **Well Drilling and Installation Work** |  |  |  |  |  |
|  | **General Item** |  |  |  |  |  |
|  | Mobilization of man power, drilling rig tools & construction material | L.S | 1 |  |  |  |
|  | Inter site mobilization | L.S | 1 |  |  |  |
|  | Inter woreda mobilization | L.S | 1 |  |  |  |
|  | Demobilization ofman power, drilling rig tools & construction materials | L.S | 1 |  |  |  |
|  | Site clearing before and after construction | L.S | 1 |  |  |  |
|  | Excavation of mud pit | m3 | Unit Rate |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Bore hole Drilling** |  |  |  |  |  |
|  | **Drilling in all formation** |  |  |  |  |  |
|  | DTH Rotary or MUD Rotary drilling with 12 inch bit diameter for 10’’ surface casing | m | 6 |  |  |  |
|  | DTH Rotary or MUD Rotary drilling with 9 7/8’’ bit diameter | m | 54 |  |  |  |
|  | DTH Rotary or MUD Rotary drilling with 7 7/8 inch bit diameter | m | Unit Rate |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Well Logging** |  |  |  |  |  |
|  | Lithological (cutting) sampling and logging to be taken at 2m interval | L.S | 1 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Supply and installation of casings** |  |  |  |  |  |
|  | Supply and Install 6 inch ID PVC Blind casing | m | Unit Rate |  |  |  |
|  | Supply and Install 6 inch ID PVC Screen casing | m | Unit Rate |  |  |  |
|  | Supply and Install 5 inch ID PVC Blind casing | m | 41 |  |  |  |
|  | Supply and Install 5 inch ID PVC Screen casing | m | 20 |  |  |  |
|  | Supply and Install Steel Surface casing 10 inch ID | m | Unit  Rate |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Gravel packing and Well Development** |  |  |  |  |  |
|  | Supply and pack selected well rounded river gravel (5 to 8 mm diameter grain size) | m3 | 5 |  |  |  |
|  | Well cleaning and development | Hr. | 4 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Well Completion works** |  |  |  |  |  |
|  | Pump stand sit steel casing 8 inch ID | m | 1.3 |  |  |  |
|  | Cement grouting up to 5 meter depth from ground level with mass concrete (1:3:6 mix) | m | 5 |  |  |  |
|  | Well head construction | L.S | 1 |  |  |  |
|  | Supply and installation of Hand pump (Afridev)for a water level | L.S | 1 |  |  |  |
|  | Supply and installation of Hand pump (Indian Mark II)for a water level | L.S | Unit Rate |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Preparing Well log document** |  |  |  |  |  |
|  | prepare end report for the productive well which includes geological column, well profile, drilling diameter, casing installation, estimated well yield, etc. 4 copies including soft copy | L.S | 1 |  |  |  |
|  | prepare end report of abandoned wells that is well drilling which includes geological column, well profile, drilling diameter, etc. including reason for the abandonment of each well 4 copies including soft copy | L.S | Unit Rate |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Total Bill No. 2** |  |  |  |  |  |
|  | **Bill No.3 Fence Work** |  |  |  |  |  |
|  | Supply and erect fence of 12 lines of barbed wire 150mm spacing with cross diagonal on 2.2m high angle iron posts of size 50\*50\*3mm spaced c/c @ 1.5m and 6mm diameter rebar welded to angle iron embedded in 300\*150mm concrete foundation to a depth of 600mm. | M | 24 |  |  |  |
|  | Supply and erect 1500\*1900 mm gate of RHS frame 30\*30\*2mm between two 100\*100\*3mm RHS poles embedded with 300\*300mm concrete foundation to a depth of 600mm with complete hinges and lock. | No | 1 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Total Bill No. 3** |  |  |  |  |  |
|  | **Bill No.4 Construction of  cattle trough (only 1 cattle trough )** |  |  |  |  |  |
|  | **Earth Work** |  |  |  |  |  |
|  | 5..8m with 2.8m area Site clearing up to a depth of 20cm to remove top soil | M2 | 16.24 |  |  |  |
|  | Bulk excavation for foundation at a depth of 60cm | M3 | 9.744 |  |  |  |
|  | Cart away excavated materials to a distance of 100m | M3 | 8.12 |  |  |  |
|  | 38 cm basaltic or equivalent hard core, well rolled, consolidated and blinded with crushed stone to the required thickness | M3 | 6.17 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Concrete Work** |  |  |  |  |  |
|  | Placing of 7cm thick lean concrete(1:3:6) above hard core for foundation | M3 | 1.14 |  |  |  |
|  | Make 15cm thickness RC water tight floor slab with mix ratio of 1;2;3 | M3 | 2.436 |  |  |  |
|  | 10cm thickness RCC tie beam for the top of the cattle trough (above the masonry work) with mix ratio of 1;2;3 | M3 | 0.688 |  |  |  |
|  | Reinforcement bar for cattle trough water tight floor slab and cover for the top of masonry work, cost including tying wire, cutting and bending |  |  |  |  |  |
|  | Φ10mm | Kg | 183.7 |  |  |  |
|  | Φ8mm | Kg | 85.58 |  |  |  |
|  | **Provide and fix saw Zigba wooden form work** |  |  |  |  |  |
|  | a) for water tight floor slab and cover of masonry work | M2 | 10.8 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Masonry work** |  |  |  |  |  |
|  | Making 60cm height non-vesicular basaltic or equivalent stone masonry wall with 1:3 stone and sand mortar below water tight floor slab(17.2\*0.4\*0.6= length, width and depth respectively) | M3 | 4.128 |  |  |  |
|  | 60 cm height basaltic or equivalent hard core, well rolled, consolidated and blinded with crushed stone to the required thickness below water tight floor slab(5\*2\*0.6=Length, width and depth respectively) | M3 | 6 |  |  |  |
|  | Making 70cm height non-vesicular basaltic or equivalent stone masonry wall with 1:3 stone and sand mortar above water tight floor slab (17.2\*0.4\*0.7=Length, width and depth respectively) | M3 | 4.816 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Finishing work** |  |  |  |  |  |
|  | Making 3 coats plastering the inside walls of the collection chamber with 1:3 cement and sand mix ratio | M2 | 12.04 |  |  |  |
|  | Making 2 coats plastering the outside walls of the collection chamber with 1:3 cement and sand mix ratio | M2 | 20.64 |  |  |  |
|  | **Pipe fittings** |  |  |  |  |  |
|  | Lay and extend the HDPE pipe PE 100,PN16 and OD 40mm with necessary fittings from the shallow well to cattle trough | m | 10 |  |  |  |
|  | tee OD 40mm,PN16 and PE100 | No | 1  1.00  2.00  2.00  2.00  1.00 2.00 |  |  |  |
|  | Reducer from OD40mm to 32mm | No | 1 |  |  |  |
|  | Male adapter | No | 1 |  |  |  |
|  | **Supply & fix drainage and fittings** |  |  |  |  |  |
|  | Medium class GS pipe DN 25mm | m | 2 |  |  |  |
|  | Medium class GS elbow DN 25mm | m | 2 |  |  |  |
|  | Male adapter | No | 1 |  |  |  |
|  | Internally threaded GS Elbow 90-degree DN 25mm | No | 2 |  |  |  |
|  | End plug GS DN 25mm | No | 1 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Total Bill No. 4 for 1 cattle trough** |  |  |  |  |  |
|  | **Total Bill No. 4 for 2 cattle troughs** |  |  |  |  |  |
|  | **Bill No.5 Drainage work** |  |  |  |  |  |
|  | **5.1 earth work** |  |  |  |  |  |
|  | 60cm depth ,50cm wide and 10m long drainage line trench excavation for concert work with 1:2:3 ratio | L.S. | 1 |  |  |  |
|  | Back fill the drainage line after concrete work | LS. | 1 |  |  |  |
|  | **Sub total** |  |  |  |  |  |
|  | **Total Bill No. 5** |  |  |  |  |  |
|  | **Total Bill No. 1,2 ,3, 4 and 5** |  |  |  |  |  |
|  | **Vat 15%** |  |  |  |  |  |
|  | **Grad Total** |  |  |  |  |  |
|  | **Bill No. Borehole Completion Report** |  |  |  |  |  |
|  | Prepare and submit preliminary and final borehole report within one week of completion of borehole, including geophysical testing analysis, GPS coordinates, casing details, filter pack details, pump cylinder installation depth and pump type, water quality results, stakeholders’ signatures, during and after drilling photographs | LS | **1** |  |  |  |
|  | **Total Bill No. 6** |  |  |  |  |  |
|  | **Bill No. Other Requirements** |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Mobilization of temporary facilities, drilling unit, equipment materials, personnel and all other required supplies to the site to be within 5 (five) days of contract signing | **LS** | **1** |  |  |  |
|  | Quotation Validity of at least 45 days from the submission deadline date |  |  |  |  |  |
|  | Project completion is forty five (45) days from contract date |  |  |  |  |  |
|  | Minimum of one (1) year warranty |  |  |  |  |  |
|  | Demobilization, including site cleaning and restoration as needed before provisional acceptance. | **LS** | **1** |  |  |  |
|  | **Total Bill No. 7** |  |  |  |  |  |
|  | **Total Bill No. 1,2 ,3, 4,5,6 and 7** |  |  |  |  |  |
|  | **Vat 15%** |  |  |  |  |  |
|  | **Grand Total** |  |  |  |  |  |

**Bidder’s delivery data**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Country of origin of offered products** |  | | | | |
| **FCA point(s) of delivery for offered products** |  | | | | |
| **Shipment dimensions of offered products (Including package)** |  | **Gross weight** | **Total volume** | **Containers (if applicable)** | |
| **Number** | **Size** |
|  |  |  |  |  |
| Total |  |  |  |  |

I, the undersigned, certify that I am duly authorized by [***insert full name of bidder***] to sign this bid and bind [***insert full name of bidder***] should AWFaccept this bid:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The offered goods and related services (if applicable) are in accordance with the required specifications and requirements specified in Section III: Schedule of Requirements.

☐ Yes ☐ No

ANY DEVIATION MUST BE LISTED BELOW:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The discounts offered, if applicable, and the methodology for their application are:

* **Discounts**: If our proposal is accepted, the following discounts shall apply. [Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies, including if applicable discounts for accelerated payment.]
* **Methodology of application of the discounts**: The discounts shall be applied using the following method: [Specify in detail the method that shall be used to apply the discounts];

**List of subcontractors or suppliers**

Offeror must identify the names of all subcontractors/suppliers who will be providing good/services under this contract and the type of work being subcontracted, if applicable.

1. \_[Full legal name and address of subcontractors]\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I, the undersigned, certify that I am duly authorized by [***insert full name of Offeror***] to sign this Proposal and bind [***insert full name of Offeror***] should AWF accept this Proposal:

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form G: Format for Resume of Proposed Key Personnel

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ/ITB]reference | [Insert ITB Reference Number] | | |

|  |  |
| --- | --- |
| Position | [Insert] |
| Name of Personnel | [Insert] |
| Title | [Insert] |
| Years with Firm | [Insert] |
| Nationality | [Insert] |
| Language proficiency | [Insert] |
| Education/ Qualifications | [Summarize college/university and other specialized education of personnel member, giving names of schools, dates attended, and degrees/qualifications obtained.]   |  |  |  |  | | --- | --- | --- | --- | | Degree | Field of Study | Date awarded | University/College | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |
| Professional certifications | [Provide details of professional certifications relevant to the scope of services]   |  |  | | --- | --- | | Name of Institution | Date of Certification | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |
| Employment Record/ Experience | [Starting with present position, list in reverse order, every employment held. List all positions held by personnel since graduation, giving dates, names of employing organization, title of position held and location of employment. For experience in last five years, detail the type of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.]   |  |  |  | | --- | --- | --- | | From\* | To\* | Company, Project, Position, and Relevant Technical and Management Experience\* | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |
| References | [Provide names, addresses, phone and email contact information for two (2) references]  Reference 1:  Reference 2: |

I, the undersigned, certify to the best of my knowledge and belief, this bio-date is accurate.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Personnel (individual) or firm representative Date (Day/Month/Year)

Form H: Performance Statement Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ/ITB]reference | [Insert ITB Reference Number] | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Starting Month / Year | Ending Month / Year | Contract Period (in month or year) |  | Contract Identification | | | | Role of Bidder |
| Contract Amount | Contract name | Brief Description of the Works performed by the Bidder | Name of Employer: | Address: |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |

\*List calendar year for years with contracts with at least three (3) months activity per year starting with the earliest year

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form I: No Adverse Action Confirmation Form

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ]reference: | [Insert ITB Reference Number] | | |

This is to certify that [delete unwanted option]:

* 1. No adverse action has been taken against the Bidder [insert Offeror’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Offereor against this RFQ, in the last 5 (Five) years.
  2. The following instances of previous past performance have resulted in adverse actions taken against the Bidder [insert Bidder’s name] and the manufacturers [insert manufacturer’s names] whose products are being offered by the Offeror, in the last 5 (Five) years. Such adverse actions included:

[Indicate date and reasons for adverse actions and result of adverse actions; i.e. suspension or cancellation of manufacturing license by regulatory authorities, product recalls, blacklisting, debarment from bidding etc.]

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form J: Statement of Exclusivity and Availability

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Bidder: | [Insert Name of Bidder] | Date: | Select date |
| [RFQ]reference: | [Insert ITB Reference Number] | | |

I, the undersigned, hereby declare that I agree to participate exclusively with the Offeror [insert Offeror name] in the above-mentioned RFQ. I further declare that I am able and willing to work for the period(s) foreseen for the position for which my CV has been included in the event that this request for quotations is successful, namely:

|  |  |
| --- | --- |
| **From** | **To** |
| [start of period 1] | [end of period 1] |
| [start of period 2] | [end of period 2] |
| [etc.] |  |

I confirm that I am not engaged in other projects in a position for which my services are required during the periods where my services are required under this RFQ.

By making this declaration, I understand that I am not allowed to present myself as a candidate to any other Offeror submitting a proposal for this RFQ. I am fully aware that if I do so, I will be excluded from this RFQ, the proposals may be rejected, and I may also be subject to exclusion from other AWF tender procedures and contracts.

Furthermore, should this proposal be successful, I am fully aware that if I am not available at the expected start date of my services for reasons other than ill-health or *force majeure*, I may be subject to exclusion from AWF other tenders and contracts and that the notification of award of contract to the Offeror may be rendered null and void.

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form K: Statement of Equipment

The Bidder shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment listed in Section III, Evaluation and Qualification Criteria. A separate Form shall be prepared for each item of equipment listed, or for alternative equipment proposed by the Bidder. The Bidder shall provide all the information requested below, to the extent possible. Fields with asterisk (\*) shall be used for evaluation.

|  |  |  |
| --- | --- | --- |
| **Type of Equipment\*** | | |
| **Equipment Information** | **Name of manufacturer** | **Model and power rating** |
|  | **Capacity\*** | **Year of manufacture\*** |
| **Current Status** | **Current location** | |
|  | **Details of current commitments** | |
|  |  | |
| **Source** | **Indicate source of the equipment**  **o Owned o Rented o Leased o Specially manufactured** | |

The following information shall be provided only for equipment not owned by the Bidder.

|  |  |  |
| --- | --- | --- |
| **Owner** | **Name of owner** | |
|  | **Address of owner** | |
|  |  | |
|  | **Telephone** | **Contact name and title** |
|  | **Fax** | **Email** |
| **Agreements** | **Details of rental / lease / manufacture agreements specific to the project** | |
|  |  | |
|  |  | |

Form L: Project completion period

I confirm that I will complete the project with in forty-five (45) days from the contract date

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Non-performance shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted. [↑](#footnote-ref-2)