# **Section IV: Evaluation**

## **Preliminary Examination**

Bids will be examined to determine whether they are complete and submitted in accordance with RFQ requirements as per below criteria on a Yes/No basis:

- The offer is accompanied by the required documentation, including the bid submission form, with signatures in the key portion of the bid form when this is clearly specified in the tender;
- The offer is accompanied by the required securities, when applicable;
- The offer covers the requirement in full or in part, specifically for partial bids;
- The offer includes evidence of acceptance of other important conditions specified in the solicitation documents (e.g., performance security);

### **Qualification Criteria**

Eligibility and Qualification will be evaluated on a Pass/Fail basis. If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet the minimum criteria, unless otherwise specified.

Subject	Criteria	Document Submission requirement
ELIGIBILITY		
Legal Status	Vendor is a legally registered entity.	Form C: Bid Submission Form
Eligibility	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with RFQ clause 3.	Form C: Bid Submission Form
Conflict of Interest	No conflicts of interest in accordance with RFQ clause 4.	Form C: Bid Submission Form
Bankruptcy	Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form C: Bid Submission Form
QUALIFICATION		
Financial Standing	Minimum average annual turnover of USD 200,000 for the last 3 years. (For JV/Consortium/Association, all Parties cumulatively should meet requirement).	Form D: Qualification Form

## **Technical Evaluation**

The technical bids shall be evaluated on a pass/fail basis for compliance or non-compliance with the technical specifications identified in the bid document Section III. Form E: Technical Bid Form should be submitted to fulfil this requirement.

#### **Financial Evaluation**

Detailed analysis of the price schedule based on requirements listed in Section III and quoted for by the bidders in Form F. Price comparison shall include spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable). Form F: Price Schedule Form should be submitted to fulfil this requirement.