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## Request for proposals

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### To carry out an evaluation of the implementation of the 2015-2019 Management Plan of Campo Ma'an National Park

**Issued: March 24, 2023**

**Responses Due Date: April 7, 2023.**

Location: Campo-Ma'an National Park, South Region Cameroon.

Type of Contract: Individual Contract.

Post Level: National Consultant.

Languages Required: English/French, Report in English.

Expected Duration of Assignment: up to 15 working days.

Vendors may email questions and responses to the following contact:

[procurement@awf.org](mailto:procurement@awf.org) copying [LAkenji@awf.org](mailto:LAkenji@awf.org)

**African Wildlife Foundation**

Bastos, N°729, Rood 1792, Yaounde 1. Located between the Canada High Commission and the Belgium Embassy

P.O Box: 5333 Yaoundé-Cameroon

## **Background**

African Wildlife Foundation (AWF) is an international conservation organization formed in 1961. Together with the people of Africa, AWF works to ensure that the wildlife and wild lands of Africa will endure forever. Headquartered in Nairobi, Kenya, AWF has field offices in: Tanzania, Uganda, Cameroon, Zimbabwe, Ethiopia, Democratic Republic of Congo, Niger, and Rwanda) and is registered in the USA, UK, Canada, Switzerland and South Africa.

In Cameroon, AWF has developed a 10-years strategic plan with a vision statement of; “AWF Cameroon envisions healthy ecosystems and thriving biodiversity that supports human well-being and contributes to Cameroon’s National Development Strategy 2020 – 2030”. Currently, three protected areas and their peripheries are benefiting from the support of AWF: Faro National Park, Dja Faunal Reserve, and Campo-Ma’an National Park (CMNP).

AWF Cameroon has received funding from The Global Environment Facility (GEF) under a project Titled: Integrated Management of Cameroon’s Forest Landscapes in the Congo Basin. Component 2 under this grant is focused on Improving the management effectiveness and governance of high conservation value forests. Under this component, one of the activities was to ensure **Participatory assessment of standards, conditions, and accountability in key areas of protected area management (legal authority, human resources policies, human rights, and law enforcement, engagement with IPLCs and social impacts, financial systems, etc.) for CMNP to identify measures to improve management effectiveness**

To implement the above activity, AWF is soliciting bids from eligible and qualified consultants. The successful consultant will work closely with AWF’s Campo Ma’an Technical Advisor to provide the services described below.

### **a) Justification:**

The Campo Ma'an National Park (CMNP) was created in 2000 and its first management plan was adopted in 2006 for a period of 5 years (2006-2010). The implementation of the different management programs has mobilized the participation of several actors, park authorities, and partners (AWF and WWF). The last management plan and business plan were from the period of 2015 to 2019. As it is now expired, it is necessary to revisit the development guidelines to make them more relevant to the dynamics and changes underway or that have taken place in the PNCM and its peripheral zone recently. To further renew/revise the expired management, there is a need to update information in terms of data on the key aspect for management implication. The revision process includes a participatory evaluation of the previous plan to;

1. Assess the level of implementation of the strategies and activities planned, as well as the accumulated impacts on the conservation of the natural values that justified the creation of the park. The assessment will also capitalize on the IMET evaluation of Campo Ma’an done by WWF in 2022.
2. Identify the strengths and weaknesses that have positively or negatively impacted the implementation process and identify lessons learned.
3. To identify the orientations to be integrated into the newly revised management plan.

### **b) Objective**

The overall objective: To evaluate the implementation of the 2015-2019 Management Plan of Campo Ma'an National Park in the technical and financial aspects and to formulate orientations to be submitted to the appreciation of the stakeholders for their consideration in the revised management plan.

Specific objectives

1. To Assess the progress made in the implementation of the strategies and activities of the management plan (2015-2019), as well as the associated business plan
2. To highlight the achievements and impacts of the implementation of the PNCM management plan for the period 2015-2019 on biodiversity conservation and local sustainable development;
3. To identify and analyze the major strengths, constraints, and opportunities observed during the implementation period;
4. To highlight the lessons learned;

5. To formulate proposals for improvement for the revision of the Management Plan for the next five years.

**c. Scope of Work:**

The Consultant will carry out the following tasks:

- a. Desk phase:
  - Review the strategies and activities in the management plan, and eventually, the annual action plans from 2015 to 2019, with the conservation service/MINFOF and partners (AWF & WWF) and also;
  - Exploit reports and other documents at the level of the DD/MINFOF, AWF, WWF, and the Conservation Service of the PNCM and other partners (local NGOs, economic operators);
  - Designing data collection forms from other key stakeholders, following the CMNP's logical framework;
  - Capitalize on IMET evaluation report and lessons learned of 2022.
  - Capitalize on results of the internal evaluation of management plan done by the AWF, MINFOF and WWF.
- b. Field phase
  - Informing the administrative and traditional authorities and other stakeholders in the area concerned through correspondence sent to them by the Conservator of CMNP; The letter will be accompanied by the questionnaire adapted for each stakeholder group considering gender to enable them to mobilize the data for their optimal participation in the evaluation.
  - Meeting and interviewing a large number of internal and external stakeholders working or living in the CMNP and its periphery, to gather their opinions and perceptions of the progress and constraints of the implementation of the CMNP Management Plan. During the interview with IPLCs or their leaders, special considerations will be the IPs and gender, based on their specific needs.
- c. 2<sup>nd</sup> desk phase (Finalization)

The data collected will be synthesized, capitalized, and analyzed to produce an evaluation report on the implementation of the Campo-Ma'an National Park, period 2015-2019.
- d. Facilitate the restitution meeting to present and validate evaluation report of the Management Plan report.

**b. Expected Outputs and Deliverables:**

The consultant is expected to deliver the followings:

- Detailed Work Plan and Approach – Approximate Date of Submission: One week after contract signing;
- Conduct relevant stakeholders (government institutions, local communities, local authorities, civil society stakeholders and institutional structures at the national level, other relevant stakeholders) Consultations in all sectors Campo, Niete, Akom 2 and Ma'an.
- Analyze reports of IMET 2022 and internal management plan evaluation of 2023
- Organize jointly with AWF the validation workshop of Management Plan report (AWF will cover the cost).
- Submit to AWF the final validated evaluation of Campo-Ma'an Management plan report

**c. Required Skills and Experience**

▪ **Academic Qualifications:**

University degree in protected area management, natural resource management, tropical terrestrial/marine ecology or other closely related field of study

▪ **Years of experience:**

- 5 years of progressively responsible professional experience in protected area planning, strategic planning, policy development or conservation; experience with both terrestrial and marine protected areas is required;
- At least 1 listed project undertaking similar assignments is required, with description of work and specific role;
- Demonstrated experience working with national governments, communities, and diverse stakeholder groups;
- Demonstrated experience working and interacting with a wide range of national and local terrestrial, coastal and marine resource users/management entities and protected area stakeholders;

**Language requirements:**

Good command of French and English, both spoken and written.

**d. Documentation required**

Interested individual consultants must submit the following documents/information to demonstrate their qualifications, experience, and sustainability to undertake the assignment. Please group them into one (1) single PDF document

- Personal CV, indicating all experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- Financial proposal, daily lumpsum.
- Motivation Letter Briefly describes why the individual considers him/herself as the most suitable for the assignment.

**f. Submission process**

Please submit proposals via email to [procurement@awf.org](mailto:procurement@awf.org) with a copy to [LAkenji@awf.org](mailto:LAkenji@awf.org) by 5.00 pm CAT on **April 7, 2023**. Proposals longer than 10 pages will not be considered.

Early submissions are welcome and appreciated. AWF may request meetings or calls to discuss proposals and reserves the right to reject any and all bids. AWF also reserves the right to consider bids for modification at any time before an award is made.

AWF will not be liable for any costs associated with the preparation, transmittal or presentation of any materials submitted in response to this RFP, but reserves the right to request further information before making an award.